### **Practicing Company Secretary**

ACS No. 8546 / COP No. 5484

Add.: Raja Bahadur Building, First Floor, 45, Tamarind Lane, M. P. Shetty Marg, Fort, Mumbai - 400 001. Tel.: +91 (22) 65047520, Fax: +91 (22) 66390257, Cell: +91 98210 51427, E-mail: pandeysk2004@yahoo.co.in



## RECONCILIATION OF SHARE CAPITAL AUDIT REPORT For the quarter ended on 30th June, 2016

We have examined the Register of Members, beneficiary details furnished by the Depositories and other records / documents maintained by **Utkal Soap Products Limited** (hereinafter referred to as "the Company") for issuing this certificate, in accordance with Circular D&CC/FITTC/CIR-16/2002 dated December 31, 2002 issued by the Securities and Exchange Board of India read with Regulation 55A of SEBI (Depositories & Participants) Regulations, 1996. In our opinion and to the best of our knowledge and according to the information and explanations given to us and based on such verification as considered necessary by us, we hereby certify that:

A. The total number of equity shares issued/paid-up, listed and admitted capital as on **30th June**, **2016** is given in Table A below:-

1.	For Quarter ended	:	30thJune, 2016		
2.	ISIN	:	INE500C01017		
3.	Face Value:	:	Rs. 10/-		
4.	Name of the Company	:	Utkal Soap Product	s Limited	
5.	Registered Office	:	MMS Chambers, 4A, Council Street, Kolkata – 700001(West Bengal).		
6.	Correspondence Address	:	608, Marathon Max, Mulund Goregaon Link Road, Mulund (West), Mumbai – 400080 (Maharashtra).		
7.	Telephone No & Fax No.	:	Tel No: 033-22480210/ 022-25929310		
8.	Email Address	:	utkalsoaps@gmail.com		
9.	Names of Stock Exchanges where the Company's securities are listed	:	1.The Calcutta Stock Exchange Limited     2. Metropolitan Stock Exchange of India Limited(Formerly known as MCX Stock Exchange Limited)		
			Number of shares	% of Total Issued Cap.	
10.	Issued Capital (No. of shares)	:	2250000	100.00	
11.	Listed Capital				
	CSE (No. of shares)	:	2250000	100.00	
12.	Held in Dematerialised Form in CDSL(No. of shares)	:	1501200	66.72%	
13.	Held in dematerialized Form in NSDL(No. of shares)	:	690960	30.71%	
	Physical(No. of shares)	:	57840	2.57%	





## S. K. PANDEY

Practicing Company Secretary
ACS No. 8546 / COP No. 5484
Add.: Raja Bahadur Building, First Floor, 45, Tamarind Lane, M. P. Shetty Marg, Fort, Mumbai - 400 001.
Tel.: +91 (22) 65047520, Fax: +91 (22) 66390257, Cell: +91 98210 51427, E-mail: pandeysk2004@yahoo.co.in



(12+13+14)		
16. Reasons for difference, if any, between (10 & 11), (10 & 15) (11 & 15)	:	N.A.

17.	Certifying the details of changes in share capital during the quarter under consideration as per table below						
	Particulars	No. of Shares	Applied/ Not Applied for Listing	Listed on Stock Exchange	intimated	Whether intimated to NSDL	In- prin. Approval pending for SE
	N.A.	NIL	N.A.	N.A.	N.A.	N.A.	N.A.

18.	Register of members is updated. If not, updated up to which date		YES
19.	Reference of previous quarter with regard to excess dematerialized shares, if any.	:	NIL
20.	Has the company resolved the matter mentioned in point no.19 above in the current quarter? If not, reason why?	:	N.A.

21.	Mentioned the total no. of requests, if any confirmed after 21 days and the total no. of requests pending beyond 21 days with reasons for delay.						
	Total No. of Demat Request	No. of Request	No. of Shares	Reasons for delay			
	Confirmed after 21 days (from the date of receipt of DRF by RTA)	NIL	NIL	NIL			
	Pending for more than 21 days (from the date of receipt of DRF by RTA)	NIL	NIL	NIL			



# S. K. PANDEY

Practicing Company Secretary
ACS No. 8546 / COP No. 5484
Add.: Raja Bahadur Building, First Floor, 45, Tamarind Lane, M. P. Shetty Marg, Fort, Mumbai - 400 001.
Tel.: +91 (22) 65047520, Fax : +91 (22) 66390257, Cell : +91 98210 51427, E-mail : pandeysk2004@yahoo.co.in



22.	Name, Telephone & Fax No. of the Compliance Officer of the Company		Paresh Bhanushali Tel No.: 022-25929310
23.	Name, Address, Tel & Fax No. Registration No. of the Auditor	:	P KHETAN & CO, Chartered Accountants  19 B B Ganguly Street, Room No. 5, 2nd Floor, Kolkata – 700 012  Tel. No.: 033 4073 4009  Mobile: 09883093350  F.R.N. 327386E  Proprietor Membership No. 066080  E-mail: khetanpk@gmail.com Contact Person: Mr. Pankaj Khetan
24.	Appointment of Common Agency for Share Registry Work	:	Niche Technologies Private Limited, D-511, Bagree Market, 71, B R B Basu Road, Kolkata - 700001. Tel: 033-22357271/270 Email: ashoksen@nichetechpl.com Name of Contact Person: Mr. Ashok Sen www.nichetechpl.com
25.	Any other details that the auditor may like to provide (e.g. BIFR Company, Delisting from SE, Company changed	:	No.

(S. K. Pandey)

Practicing Company Secretaries

CP No. 5484

Date: 19/07/2016 Place: Mumbai